

MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, APRIL 15, 2008,
IN THE MUNICIPAL OFFICE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor Glenn W. Leontowich, Aldermen Bill Bereziuk, Diane Olech, Robert Ross,
Glen Kozak and Jack Skrip

Administrator Diana Lee

ABSENT: Alderman Lawrence Korchinski

CALL TO ORDER:

A quorum being present, Mayor Leontowich called the meeting to order at 7:30 PM.

AGENDA:

148-2008 ROSS/OLECH
That Agenda be approved as presented.

CARRIED

Kevin Acton, Saskatchewan Association of Rehabilitation Centres, (SARCAN Recycling Division), attended tender opening.

RECYCLING BUILDING TENDER OPENING:

149-2008 SKRIP/OLECH
That contract for construction of recycling building be awarded to the Ituna Co-operative Association Limited for their tender in the amount of \$158,875.00, plus Goods and Services Tax thereon.

CARRIED

150-2008 ROSS/KOZAK
That we approach the Ituna Co-operative Association Limited to attend to site preparation for the recycling building.

CARRIED

Kevin Acton left Council Chambers at 8:00 PM.

MINUTES:

151-2008 OLECH/BEREZIUUK
That the minutes of the regular meeting of Council held on March 18, 2008, be approved as circulated.

CARRIED

CORRESPONDENCE:

152-2008 ROSS/OLECH
That we move to a closed session to discuss employees.

CARRIED

153-2008 ROSS/KOZAK
That we return to regular meeting of Council.

CARRIED

Auction Consignment Agreement:

154-2008 KOZAK/BEREZIUUK
That authorization is hereby provided to enter into an Auction Consignment Agreement with Double R Auctioneering to sell items salvaged from house located on Lots 5 and 6, Block 38, Plan FO2808 acquired through tax enforcement proceedings.

CARRIED

Itt Flytt Lift Station Inspection:

155-2008 BEREZIUK/SKRIP
That authorization is hereby provided to enter into a one year agreement with ITT Flytt Water and Wastewater Canada to conduct preventative maintenance lift station inspection of the lift stations at a cost of \$2,432.25 and that Administrator be authorized to sign and execute the attached agreement.

CARRIED

SUMA Self Insurance Program:

156-2008 KOZAK/BEREZIUK

That authorization is hereby provided to enter into an agreement with the Saskatchewan Urban Municipalities Association to become a participant in the SUMA Self Insurance Program, that Mayor and Administrator be authorized to sign and execute the attached agreement, and that deposit funds in the amount of \$1,000.00 be forwarded to SUMA.

CARRIED UNANIMOUSLY

Enabling Accessibility Fund:

157-2008 SKRIP/OLECH

That Administrator be authorized to apply for grant funds in the amount of \$50,000.00 from the Enabling Accessibility Fund to aid in construction of the Sarcan Recycling Building.

CARRIED

Lots 12 – 14, Block 7, Plan AF1276:

158-2008 OLECH/SKRIP

That request to demolish buildings located on Lots 12 to 14, Block 7, Plan AF1276, be hereby approved on condition that site is restored neatly, that any concrete is removed from the site and that the well is filled with gravel.

CARRIED

Offers to Purchase Lots:

159-2008 ROSS/OLECH

That offer to purchase Lots 26 and 27, in Block 4, Plan AH3660 in the amount of \$400.00, received from Raymond and Christina Perozok be accepted on condition that the purchasers shall be responsible for their legal fees and disbursements, including land titles transfer registration costs, and that offer to purchase Lots 24 & 25, in block 22, Plan Y6120, in the amount of \$500.00 received from Raymond and Christina Perozok be accepted on condition that the purchasers shall be responsible for their legal fees and disbursements, including land titles transfer registration costs.

CARRIED

160-2008 ROSS/KOZAK

That offer to purchase Lot 11, Block A, Plan FW641, in the amount of \$400.00, received from Billy Smysniuk be accepted on condition that the purchaser shall be responsible for his legal fees and disbursements, including land titles transfer registration costs.

CARRIED

161-2008 SKRIP/KOZAK

That offer to purchase Lots 31 to 34, in Block 11, Plan AF1276, in the amount of \$1,000.00 received from Richard and Trudy Billett be accepted on the following conditions:

- (a) That landfill fees be waived to enable the purchasers to deliver refuse from demolition of the building and removal of trees located on the said lands; and
- (b) That the purchasers shall be responsible for their legal fees and disbursements, including land titles transfer registration costs.

CARRIED

162-2008 ROSS/BEREZIUK

That request to exchange Lots 5 and 6, in Block 54, Plan 85R24004 for previously purchased Lots 41 to 44, in Block 20, Plan Y6120, received from Daniel Wiebe be tabled until confirmation is received from Mr. Wiebe whether he intends to construct a new residence on Lots 5 and 6 within the required two year time period.

CARRIED

Yellowhead REDA Symposium:

163-2008 OLECH/SKRIP

That Economic Development Officer Romanson be authorized to attend Yellowhead REDA Symposium to be held in Esterhazy on May 1, 2008.

CARRIED

- 164-2008 BEREZIUK/KOZAK
 That the following correspondence, having been read, be filed:
- | | | |
|--------------------------------|---|---------------------------------------|
| R.M. of Ituna Bon Accord | - | Landfill fee schedule |
| Stacey Yakimoski | - | Return to Work |
| Sask Snowmobile Association | - | Building Communities Program |
| Ministry of Municipal Affairs | - | Revenue Sharing Grant |
| Ministry of Municipal Affairs | - | 2008 Transit Grant |
| Ministry of Municipal Affairs | - | Sask Infrastructure Growth Initiative |
| St. Peter's Hospital | - | Dr. Retention |
| Sunrise Health Region | - | Emergency Preparedness Plan |
| Ituna School Community Council | - | Grass Mowing/Work out room |
| Village of Lestock | - | Gas Tax Funding |
| Canada Post | - | Possible slip and fall claim |
| SUMA | - | Advantage Program |
| Pattison MGM | - | Town Office |
| Bob Zelko | - | Recycling Building |
| Sunrise Health Region | - | Addiction Services. |
- CARRIED

FINANCIAL REPORT:

- 165-2008 KOZAK/BEREZIUK
 That March Bank Reconciliation and Statement of Financial Activities be accepted as presented and filed.
- CARRIED

ACCOUNTS:

- 166-2008 SKRIP/KOZAK
 That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment in the following amounts:
- a) \$32,496.32, being general cheques numbered 11676 to 11709;
 - b) \$7,263.20, being utility preauthorized payments cheques numbered 19 to 21; and
 - c) \$1,600.00, being payroll advances cheques numbered 14 to 16; and
- that the following accounts be authorized for payment:
- Chemical Industries (Alberta) Inc. for dust suppressant in the amount of \$6,464.82;
 - Louise Filarczuk for fire school travel and accommodation costs in the amount of \$538.40; and
 - Economic Development Committee calendar advertising in the amount of \$50.00.
- CARRIED

REPORTS:

- 167-2008 BEREZIUK/SKRIP
 That Angela Romanson's employment as Office Assistant be extended on a casual basis.
- CARRIED
- 168-2008 ROSS/OLECH
 That Administrator's written report be accepted as information and filed.
- CARRIED

NEW BUSINESS:

Application for Building Permit:

- 169-2008 SKRIP/BEREZIUK
 That building permit be issued to Ed Windysh to construct two sheds on Lot E, Block 44, Plan 70R07263 on the following conditions:
- a) That coloured metal be used for roofing and siding on both sheds; and
 - b) That the smaller shed on skids be skirted.
- CARRIED

Valve & Hydrant Maintenance Workshop:

- 170-2008 KOZAK/ROSS
 That Town Foreman Wenc be authorized to attend Valve & Hydrant Maintenance Workshop to be held in Wynyard on April 29, 2008, that registration fees be paid and that he be reimbursed

for mileage and costs incurred as a result thereof in accordance with town policy on travel reimbursement.

CARRIED

Leak Detection & Audit Workshop:

171-2008 OLECH/BEREZIUK

That Maintenance Man Stangier be authorized to attend Leak Detection and Audit Workshop to be held in Indian Head on June 4, 2008, that registration fees be paid and that he be reimbursed for mileage and costs incurred as a result thereof in accordance with town policy on travel reimbursement.

CARRIED

UMAAS Convention:

172-2008 SKRIP/KOZAK

That we approve Administrator's attendance at the Urban Municipal Administrators Association of Saskatchewan convention to be held on June 3 to 6, 2008, at Saskatoon, Saskatchewan, that we authorize her attendance at the Tangible Capital Assets and Financial Statements workshop to be held in conjunction with the convention, that registration fees in the amount of \$131.25 and \$26.25, respectively, be paid and that the Administrator be reimbursed for mileage and costs incurred as a result thereof in accordance with town policy on travel reimbursement.

CARRIED

Pest Control Officer:

173-2008 ROSS/KOZAK

That Ron Voltz, Kelliher, Saskatchewan, be appointed pest control officer for the Town of Ituna for 2008.

CARRIED

Bylaw Enforcement Officer:

174-2008 OLECH/SKRIP

That Stanley Byblow and Ted Semchyshyn be appointed bylaw enforcement officers for the Town of Ituna.

CARRIED

ADJOURNMENT:

175-2008 BEREZIUK

That we do now adjourn. (10:50 PM)

CARRIED

Mayor

Administrator