

**MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, AUGUST 24, 2010,
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

PRESENT: Deputy Mayor Glen Kozak, Aldermen Bill Bereziuk, Diane Olech, Lawrence Skoretz and Kazmar Renkas
Administrator Diana Lee

ABSENT: Mayor Glenn Leontowich and Alderman Jack Skrip

CALL TO ORDER:

A quorum being present, Deputy Mayor Kozak called the meeting to order at 7:30 PM.

AGENDA:

284/2010 **Olech/Renkas** That agenda be approved as circulated. CARRIED

MINUTES:

285/2010 **Bereziuk/Olech** That minutes of regular meeting of Council held on August 3, 2010, be approved as circulated. CARRIED

286/2010 **Skoretz/Bereziuk** That we ratify decision to enter into agreement with Associated Engineering Inc. for the waterworks assessment for \$9,900.00, plus applicable taxes, and disbursements, and that the Mayor and Administrator be hereby authorized to attend to execution of documentation to give effect to same. CARRIED

DELEGATION:

Allan Ivey, Alice Rushinko, Kris Spilchuk and Emily Klus attended Council meeting, on behalf of the Ituna & District Museum Board, to discuss acquisition of heritage property.

Danny Ogradnick attended Council meeting to discuss widening of his driveway.

287/2010 **Skoretz/Renkas** That Danny Ogradnick be granted permission to cut the curb in front of his residence to accommodate his driveway and to install the drain pipe from his house along his driveway to the street, on the following conditions:
a) That cutting of the curb is done under the supervision of a town public works employee; and
b) That, in the event that a problem arises with the drainage pipe to the street, any costs incurred by the homeowner as a result of the drainage pipe be at his cost. CARRIED

CORRESPONDENCE:

288/2010 **Bereziuk/Olech** That the municipality settle the outstanding claim regarding vandalism at the Millennium Park with Saskatchewan Government Insurance by accepting \$2,650.00, after accounting for the municipal deductible. CARRIED

289/2010 **Olech/Renkas** That the following accounts to authorized for payment:
Tymiak's Monuments \$4,777.50
Yorkton Concrete Products \$1,472.32. CARRIED

Offer to Purchase Lots A & B, Block 28, Plan FJ4568:

290/2010 **Olech/Bereziuk** That offer to purchase Lots A and B, in Block 28, Plan FJ4568 be accepted for a purchase price of \$500.00 on the following conditions:

- a) that the municipality shall provide water service to the property line;
- b) that the purchasers acknowledge that municipal sewer service is not available to the property and shall not be provided;
- c) that a residential building be constructed on the subject lands within two years from the date of acceptance of this offer;
- d) that purchasers shall make application for a building permit well in advance of construction of the building;
- e) that the purchasers shall pay the purchase price to the municipality to be held in escrow until transfer of title is registered;
- f) that the transfer of title shall not be registered until construction of a residential building has commenced;
- g) that transfers of title may be provided to the purchasers' financial institution in the event that such is required for financing purposes; and
- h) that the purchasers shall be responsible for their legal fees and disbursements, including land titles transfer registration costs.

CARRIED

291/2010 **Bereziuk/Skoretz** That the following correspondence, having been read, be filed:

- SGI-Offer to Settle Claim
- Bell, Kreklewich & Company-WBB Holdings Ltd.
- Provincial Mediation Board -Lots 39 & 40, Block 19, Plan Y6120
- R.M. of Ituna Bon Accord - Ituna & District Centre
- Angela Romanson- Office Assistant Position
- Marlies Dilk - Offer to Purchase Lots A&B, Block 28, Plan FJ4568
- SUMA - Municipal Recycling Grant
- Sask Association of Licence Inspectors And Bylaw Officials -2010 SALIBO Conference
- Marcia Sedor- Audit Work
- Citizen & Immigration Canada - Multiculturalism Program
- Roy & Sons Dredging - Lagoon Dredging Services

CARRIED

BANK RECONCILIATION AND FINANCIAL STATEMENTS

292/2010 **Olech/Renkas** That July Bank Reconciliation and Statement of Financial Activities be accepted and filed as presented.

CARRIED

ACCOUNTS:

293/2010 **Skoretz/Renkas** That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:

- General Cheques #13368 to #13413 in the amount of \$206,205.65;
- Utility Cheques #117 to #119 in the amount of \$5,455.23; and
- Payroll Cheques #552 to #562 in the amount of \$7,208.72.

CARRIED

ADMINISTRATOR'S REPORT:

Vehicle Impeding Traffic:

294/2010 **Skoretz/Bereziuk** That correspondence be sent to Mr. Benson requesting he remove the vehicle from the street in front of his residence as it is impeding the flow of traffic.

CARRIED

Bait for Pests:

295/2010 **Olech/Renkas** That Pest Control Officer be authorized to bait restaurant garbage bins to prevent any rodent infestations.

CARRIED

296/2010 **Olech/Skoretz** That Administrator Romanson be authorized to attend Tax Enforcement Workshop to be held in Kelvington in October, that registration fee in the amount of \$75.00 be authorized for payment and that all costs incurred by her as

a result of attending the workshop be reimbursed in accordance with municipal policy on travel reimbursement.

CARRIED

Paper Recycling Building Repairs:

297/2010 **Skoretz/Bereziuk** That Richard Rokosh be hired to conduct repairs to the paper recycling building in accordance with his quotation in the amount of \$732.90.

CARRIED

Sewer Line Problem:

298/2010 **Renkas/Bereziuk** That Eugene Korchinski be reimbursed for cleaning his sewer line in the amount of \$262.50.

CARRIED

Lots 5 & 6, Block 54, Plan 82R24004:

299/2010 **Olech/Bereziuk** That Notice be provided to Daniel Wiebe of the municipality's intention to terminate Offer to Purchase Lots 5 and 6, in Block 54, Plan 82R24004, by reason of default of the Purchaser to comply with conditions contained within the said agreement.

CARRIED

Lots 5 & 6, Block 7, Plan AF1276:

300/2010 **Skoretz/Renkas** That Notice be provided to Wayne Dorosh of the municipality's intention to terminate Offer to Purchase Lots 5 and 6, in Block 7, Plan AF1276, by reason of default of the Purchaser to comply with conditions contained within the said agreement.

CARRIED

301/2010

Bereziuk/Olech That Administrator's written resignation be accepted and filed for information purposes.

CARRIED

NEW BUSINESS:

Building Permit Application:

302/2010 **Olech/Renkas** That application for a building permit to construct an outdoor room on Lot B, Block 44, Plan 62R11328 be hereby approved and that building permit be issued.

CARRIED

Lands with Tax Arrears:

303/2010 **Olech/Skoretz** That List of Lands with arrears of taxes as at August 19, 2010, be hereby accepted as presented and that those properties with tax arrears equal to or less than one-half of the previous year's levy be deleted from the list.

CARRIED

Transit Drivers:

304/2010 **Renkas/Bereziuk** That Don Kreway and Debbie Wengrowich be hired as part time casual transit drivers at \$9.25 with a three month probationary period.

CARRIED

305/2010 **Skoretz/Olech** That transit drivers be paid \$15.00 per hour when required to work on a Saturday or a Sunday to accommodate a client's request.

CARRIED

Administrator:

306/2010 **Olech/Skoretz** That Angela Romanson be hired as Administrator commencing September 13, 2010.

CARRIED

Economic Development Officer:

307/2010

Skoretz/Renkas Whereas Angela Romanson has resigned her position as Economic Development Officer, that Geri Kreway be hired for the Economic Development Officer position on a part time basis at \$12.00 per hour.

CARRIED

308/2010

Skoretz/Renkas That Diana Lee be hired to oversee the administration of the municipality until the new Administrator has assumed the office and is fully qualified.

CARRIED

ADJOURNMENT:

309-2010

Bereziuk That we do now adjourn. (11:10 PM)

CARRIED

Mayor

Administrator