

**MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, FEBRUARY 22, 2011,
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

PRESENT: Mayor Glenn Leontowich, Aldermen Glen Kozak, Aldermen Bill Bereziuk, Aldermen Norman Lewko and Administrator Angela Romanson

ABSENT: Aldermen Kazmar Renkas, Aldermen Diane Olech, and Aldermen Lawrence Skoretz

CALL TO ORDER:

A quorum being present, Mayor Leontowich called the meeting to order at 7:30 PM.

AGENDA:

58/2011 *Bereziuk/Lewko* That Agenda be approved as circulated.

CARRIED

MINUTES:

59/2011 *Kozak/Lewko* That minutes of regular meeting of Council held on February 8, 2011, be approved as circulated.

CARRIED

CORRESPONDENCE:

60/2011 *Lewko/Bereziuk* That the following correspondence, having been read be filed:

- | | |
|--|---|
| - Horizon School Division #205 | - Parking of School Buses on Town Streets |
| - Canadian Heritage | - Celebrate Canada Request for Funding |
| - R.C.M.P. Ituna Detachment | - Mayor's Report |
| - SAMA | - Annual Meeting |
| - Ministry of Highways & Infrastructure | - Address Change |
| - East Central Transportation Planning Committee | - Annual General Meeting |
| - SaskPower | - Expands Wind Power Demonstration Project |
| - SEER | - Developing Your Potential Workshop |
| - East Central Tourism Region | - Winter Marketing |
| - Prairie Mapping Services | - Mapping Proposal |
| - ATAP Infrastructure Management Ltd | - One Day Workshops |
| - Sasktel | - Sasktel.net email platform upgrade |
| - Alberta Airports Management Association | - Airfield Maintenance Seminar & Trade Show |
| - The Big Blue Shoe | - Freelance Marketing and Advertising |
| - Hodgins Tent Rentals | - Tent Rentals |
| - Koenders MFG. | - Portable Toilet Booking Program |
| - The Western Producer | - Scenic Saskatchewan – Tourism Guide |
| - Clark's Supply & Service Ltd. | - Hotsy |
| - SAL Engineering Ltd. | - Municipal & Infrastructure Engineering projects |
| - Fer-Marc | - Zamboni |

CARRIED

DELEGATION:

Bylaw Enforcement Officer

Ken Ross, of Ross Consolidated Services Inc., attended Council meeting to make a formal proposal to provide bylaw enforcement support services to the municipality.

FINANCIAL STATEMENTS AND BANK RECONCILIATION:

61/2011 *Kozak/Bereziuk* That the December Bank Reconciliation and Statement of Financial Activities be accepted as presented and filed.

CARRIED

ACCOUNTS:

- 62/2011** **Bereziuk/Lewko** That accounts as set out in Lists of Accounts for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:
- General Cheques #13756 to #13782 \$14,887.46
 - Payroll Cheques #689 to #699 \$7,399.25
- CARRIED
- 63/2011** **Bereziuk/Kozak** *Acting Administrator's Wages:*
That Acting Administrator's wage be set at \$39,000.00 per annum effective September 13, 2010, upon Acting Administrator being certified by the Urban Board of Examiners, salary to be adjusted to the UMAAS Salary Guideline.
- CARRIED
- 64/2011** **Kozak/Bereziuk** *Administrator's Report:*
Whereas the occupant of tax title property located at Lots 39 and 40, Block 19, Plan Y6120, being 30 7th Avenue S.W. is now more than 15 days in arrears of rental payments, therefore, be it resolved that the occupant of Lots 39 and 40, Block 19, Plan Y6120, being 20 7th Avenue S.W., be served Immediate Notice to Vacate pursuant to *The Residential Tenancies Act, 2006*, and that the Administrator be authorized to make application to the Rentalsman for a possession hearing.
- CARRIED
- 65/2011** **Lewko/Bereziuk** That funds in the amount of \$1,519.62, being excess of transit van revenue be transferred to Transit Van reserves.
- CARRIED
- 66/2011** **Lewko/Kozak** That funds in the amount of \$416.25, being the funds billed for use of the Fire Department Utility Van in 2010, be transferred to Fire Department reserves for 2010, said reserves to be used for the future purchase of a utility van.
- CARRIED
- 67/2011** **Lewko/Kozak** That funds in the amount of \$92,164.40, being the excess of utility revenue over expenditures in 2010, be transferred to Utility Reserves for 2010.
- CARRIED
- 68/2011** **Bereziuk/Lewko** That funds in the amount of \$53,445.06, being the excess of Municipal Economic Enhancement Program funds received above the amount spent on approved projects, be transferred to reserves for 2010.
- CARRIED

- 69/2011** **Lewko/Kozak** Whereas the death of Aldermen Renkas has left a vacancy on Council, that a by election be held to fill the vacancy on April 13, 2011.

CARRIED
- 70/2011** **Bereziuk/Kozak** That the Administrator's report be filed as read.

CARRIED
- 71/2011** **Bereziuk/Kozak** Due to the fact that Aldermen Norman Lewko submitted a sealed tender with reference to Lots 18 and 19, Block 8, Plan AF1276, all sealed tenders received will be submitted to the municipal auditor for inspection in accordance with *section 32(5) of the Tax Enforcement Act*.

CARRIED
- 72/2011** **Lewko/Kozak** That the Administrator be appointed Returning Officer for the 2011 municipal by-election.

CARRIED
- 73/2011** **Kozak/Lewko** That the 2011 Municipal By-Election Officials remuneration be set as follows:
Returning Officer Election Duties \$200.00
Deputy Returning Officer Election Day \$175.00
Poll Clerk Election Day \$175.00
That lunch and dinner be provided for election officials.

CARRIED
- 74/2011** **ADJOURNMENT:**
Bereziuk That we do now adjourn. (10:30 PM)

CARRIED

Mayor

Administrator