

MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, JANUARY 20, 2009,
IN THE MUNICIPAL OFFICE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor Glenn W. Leontowich, Aldermen Bill Bereziuk , Glen Kozak, Diane Olech,
Robert Ross and Jack Skrip,

Administrator Diana Lee

ABSENT: Alderman Lawrence Korchinski

CALL TO ORDER:

A quorum being present, Mayor Leontowich called the meeting to order at 7:00 PM.

1-2009 ROSS/BEREZIUK
That Agenda be approved as presented.

CARRIED

MINUTES:

2-2009 KOZAK/OLECH
That minutes of regular meeting of Council held on December 16, 2008, be approved as
circulated.

CARRIED

DELEGATIONS:

*Pat and Norman Lewko attended Council meeting to discuss construction of a walking path around the lake as a
2010 project.*

James Chorney attended Council meeting to advise of concerns respecting early removal of Christmas Lights.

CORRESPONDENCE:

Resignation from Council:

3-2009 SKRIP/OLECH
That resignation from Council of Alderman Korchinski be hereby accepted.

CARRIED

Software and Equipment Maintenance Agreements:

4-2009 OLECH/SKRIP
That Munisoft Software support agreement and equipment maintenance agreements be
renewed for the period January 1 to December 31, 2009, and that the Administrator be
authorized to pay invoices for same in the amount of \$2,172.50 and \$525.36, respectively.

CARRIED

Firefighter Insurance:

5-2009 ROSS/BEREZIUK
That SUMA Volunteer Fire and First Responders Insurance, Option Plan B, be renewed for 2009
and that Administrator be authorized to pay invoice in the amount of \$508.76 for same.

CARRIED

Celebrate Canada Grant:

6-2009 KOZAK/SKRIP
That Administrator be authorized to apply to Canada Heritage for the Celebrate Canada!
Program Grant for the July 1, 2009, Canada Day celebrations.

CARRIED

Parkland Victim Services:

7-2009 ROSS/OLECH
That Administrator correspond with the Director, Victim Services Regina, in support of acquiring
a victim services worker for the Melville/Ituna Detachment area.

CARRIED

8-2009 SKRIP/BEREZIUK
That the following correspondence, having been read, be filed:

- Ministry of Highways & Infrastructure - Reconstruct Junction Hwy 310 & 15
- Ministry of Highways & Infrastructure - #310 Highway

- Rusnak Balacko Kachur Rusnak
 - SGI Canada
 - SUMAssure
 - SUMA
 - Wayne Dorosh
 - Communities in Bloom
 - Ministry of Agriculture
 - Sask Environment
 - Enterprise Saskatchewan
 - S/Sgt Ewen Booth
 - Bernadette Karkut
 - Ituna Pioneer Health Care Centre
 - Statement of Claim
 - Statement of Claim
 - Subscribers Information Meeting
 - Convention Resolutions
 - Request to move house to town
 - Competition participation
 - Consultation of revisions *Noxious Weeds Act*
 - Recycling Program
 - East Central Enterprise Region
 - Press Release #4
 - Dr. Attendance Feb 16 & 23
 - Volunteer Appreciation.
- CARRIED

FINANCIAL REPORT:

Transit Reserves:

9-2009 ROSS/SKRIP
That excess 2008 transit operating funds in the amount of \$11,933.87 be transferred to Reserves for 2008 yearend.

CARRIED

10-2009 OLECH/KOZAK
That funds be transferred to Reserves for future Landfill Capital Projects for the 2008 yearend in the amount of \$20,000.00 less cost of extra wages paid to the landfill supervisor for extra services provided during demolition of the elevator.

CARRIED

11-2009 OLECH/SKRIP
That December Bank Reconciliation and Statement of Activities be accepted as presented and filed.

CARRIED

ACCOUNTS:

12-2009 KOZAK/BEREZIUK
That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:
General Cheques #12202 to #12255 in the amount of \$93,312.12
Utility Cheques #49 to #53, in the amount of \$5,926.75; and
Payroll Cheques #130 to #152 in the amount of \$14,505.85;
As well as the following accounts:

UMAAS	Administrator's Membership	\$130.00;
Ituna Curling Club	Advertising	\$200.00;
Sask Health	Water testing	\$21.00; and
Glenn Leontowich	Dr Retention Meeting	\$125.40.

CARRIED

OLD BUSINESS:

Price Request Glass Panes:

13-2009 ROSS/BEREZIUK
That Pattison MGM change order request be approved for clear float glass panes to be installed in openings between the Lobby and the Boardroom of the Administration Centre at a cost of \$788.28.

CARRIED

14-2009 OLECH/SKRIP
That purchase of Lexan sign cover at a cost of \$685.00, including freight, plus applicable taxes, be hereby approved for the digital display sign at the Administration Centre.

CARRIED

NEW BUSINESS:

Water Damage:

15-2009 SKRIP/BEREZIUK
That funds in the amount of \$1,015.00 be paid to Elaine Mitchell for water damages caused to her residence by the waterline break on 5th Avenue N.E.

CARRIED

2009 Meeting Dates and Times:

16-2009 SKRIP/BEREZIUK
That the next 2009 Council meeting be held on February 10, 2009, and that the remainder of the 2009 Council meetings be held on the first and third Tuesdays of each month commencing at the following times:

January 1 to March 31 at 7:00 PM
April 1 to October 31 at 7:30 PM
November 1 to December 31 at 7:00 PM.

CARRIED

Appointments:

17-2009 ROSS/SKRIP
That Garry Kreklewich of Skilnick, Besler, Miller Moar & Co. be appointed auditor for 2009.

CARRIED

18-2009 OLECH/SKRIP
That David Kreklewich of Bell Kreklewich & Company be appointed town solicitor for 2009.

CARRIED

19-2009 OLECH/KOZAK
That Ron Voeltz be appointed pest control officer for the municipality for 2009.

CARRIED

20-2009 KOZAK/SKRIP
That Walter Novak, Brad Hillier, Ron Konjolka, Casey Renkas, Peter Kwasnitza and Stanley Byblow be authorized to shoot and live trap skunks and coyotes and to shoot crows within the town limits of the town of Ituna and at the landfill site.

CARRIED

21-2009 BEREZIUK/SKRIP
That Professional Building Inspections Inc. of Emerald Park, Saskatchewan, be appointed Town building inspector for 2009.

CARRIED

Committee Appointments:

22-2009 ROSS/OLECH
That the following persons be appointed to the respective committees of the Town of Ituna for 2009:

- Building Committee* - Diane Olech, Robert Ross and Diana Lee;
- Carlton Trail Days Committee* - Lawrence Korchinski, Jack Skrip and Diana Lee;
- Cemetery Committee* - Bill Bereziuk, Diane Olech and Karen Ivey;
- East Central Transportation Planning Committee and #310 Rural Development*- Glenn Leontowich, Bill Bereziuk and Lawrence Korchinski;

Economic Development, Planning and Promotion Committee – Bill Bereziuk, Lawrence Korchinski, Glen Kozak, Robert Ross, Diane Olech, Murray Anderson, Pat Krushen and Diana Lee;

Emergency Measures Organization/Regional 911

- a) Corinne Sopel – Co-ordinator
- b) Glenn Leontowich – Public Information
- c) David Elash – Fire Chief
- d) Diana Lee - Administration
- e) Cst. Gabriel – R.C.M.P.
- f) Jason Wenc – Public Works
- g) Diane Olech – Emergency Social Services
- h) Richard Kaczmar - Local School Representative
- i) Ira Martin – Busing
- j) Bernadette Karkut – Regional Health Authority
- k) Ted Semchyshyn and Stan Byblow - Animal Management
- l) Nancy Leontowich – Telecommunications;

Ituna and District Centre/Old Hospital Administration Committee – Glenn Leontowich, Robert Ross, Larry Wendz, Dwayne Zrymiak and Danny Kozun;

Ituna Transit Van Committee -

- a) Sylvia Chorney – Town of Ituna
- b) Kristine Spilchuk – Ituna Health Care Auxiliary
- c) Mary Kitz – Ituna Sunshine Manor
- d) Helen Parno – Ituna Social Club
- e) Diana Lee – Town of Ituna;
- f) Cecil Krywulak – Member at large
- g) Stan Byblow – Member at Large
- h) Angela Romanson – Member at Large

Ituna Housing Authority -

- a) Glenn Leontowich – Municipal Representative
- b) Mary Schabel – Provincial Representative
- c) Position Vacant – Federal Representative
- d) Helen Howat to November 1, 2009
- e) Ken Karkut to October 1, 2010
- f) Ken Bulych to July 1, 2009
- g) Yvonne Medvescek to February 1, 2009
- h) Rosemary Rokosh to February 1, 2009;

Protection of Persons, Property and Nuisance Property Committee - Entire Council;

Public Works, Equipment and Sanitation and Assessment Committee – Entire Council;

Recycling/Environmental Committee - Glenn Leontowich, Lawrence Korchinski, Jack Skrip and Diane Olech;

Salary Review and Employee Appraisal Committee – Glenn Leontowich, Bill Bereziuk, and Robert Ross;

Shared Landfill Site Committee - Glenn Leontowich, Bill Bereziuk and Glen Kozak;

Sunrise Health Region Doctor Retention Committee - Glenn Leontowich;

Town Beautification/Hospitality Committee –Sharon Anderson, Llana Jankoski, Brenda Kolanko, Veronica Hillier, Pat Lewko, Helen Hillier, Jennifer Brewer-Duda, Elaine Mitchell, Carol Korchinski and Diana Lee; and

C.O.P. Committee

- Diane Olech, Glen Kozak, Lawrence Korchinski and Jack Skrip.

CARRIED

23-2009

SKRIP/KOZAK

That the following persons be appointed to the respective Boards of the Town of Ituna for 2009:

Ituna & District Museum Board -

- Robert Ross, Emily Klus, Theresa Zolner, Marcella Marroquin, Kristine Spilchuk, Rosemary Rokosh, Alice Rushinko, Jennifer Brewer-Duda and John Zatwarnitski;

Ituna Economic Development Co-operative Limited – Glenn Leontowich, Robert Ross and Lawrence Korchinski;
Ituna Regional Library Board - Elizabeth Martin, Pat Garchinski and Jack Skrip;
Parkland Regional Library Board Delegates - Elizabeth Martin, alternately Pat Garchinski;
Ituna and District Recreation Board - John Sametz, Yvonne Medvescek, Emily Yakimoski, Corinne Sopel, Shelly Schabel and Glen Kozak;
Ituna and District Regional Park Board – Karla Sauve, Glen Kozak, Casey Renkas, Lawrence Korchinski, John Sametz and Stacey Yakimoski;
St. Peter's Hospital Board - Bill Bereziuk; and
Sunrise Health Region Community Health Advisory Board - Bernadette Bereziuk and Beatrice Boychuk.

CARRIED

Indemnities:

24-2008

OLECH/SKRIP

That the following Council indemnities be set for 2009:

Mayor and Council regular meeting	-	\$ 75.00
Mayor and Council per diem	-	\$100.00
Mayor and Council special meeting	-	\$ 75.00
Out-of-Town Committee meeting	-	\$75.00 for one-half day and \$100.00 for full day
Mayor Honorarium per month	-	\$125.00

And that we set the following rates:

Mileage rate:	-	\$.50 per kilometer; and
Meals – reimbursement of receipts presented on approved attendance to a maximum of government rates.		

CARRIED

Custom Work Rates:

25-2009

BEREZIUK/SKRIP

That we set the following custom work rates for 2009:

Grass Cutting (yards)	-	\$25.00 per hour with a minimum fee of \$25.00 per lot;
Grader and Operator Snow Removal	-	\$100.00 per hour;
Sander and Operator (1 ton truck)	-	\$80.00 per hour;
Hotsy and Operator	-	\$50.00 per hour with a minimum fee of \$50.00;
Sewer Snake Rental		\$25.00.

CARRIED

Administrator's Fidelity Bond:

26-2009

ROSS/OLECH

That we acknowledge that Administrator's fidelity bond was presented to Council for inspection and that bond is sufficient and in order.

CARRIED

Tax Enforcement Proceedings:

27-2009

OLECH/KOZAK

That the Administrator be authorized to commence proceedings under *The Tax Enforcement Act* to acquire title to the following properties:

Lot 6, Block C, Plan 67R06283; and
 Lots 18 & 19, Block 8, Plan AF1276.

CARRIED

Special Occasions Permits:

28-2009

BEREZIUK/ROSS

That we ratify decision to approve issuance of a special occasions permit to the Ituna Curling Club be for the ladies bonspiel to take place in the Ituna Curling Rink, in Ituna, Saskatchewan, on:

Thursday, January 29, 2009 from 2:00 PM to 2:00 AM;
 Friday, January 30, 2009, from 2:00 PM to 2:00 AM;
 Saturday, January 31, 2009, from 2:00 PM to 2:00 AM; and

Sunday, February 1, 2009, from 2:00 PM to 2:00 AM.

CARRIED

29-2008

OLECH/KOZAK

That the issuance of a Community Event Liquor Permit to the Ituna Curling Club be approved for R.M. of Ituna Bon Accord, No. 246, and R.M. of Tullymet, No. 215, bonspiel to take place in the Ituna Curling Rink, in Ituna, Saskatchewan, on:

- Friday, February 20, 2009, from 2:00 PM to 2:00 AM
- Saturday, February 21, 2009, from 2:00 PM to 2:00 AM and
- Sunday, February 22, 2009, from 2:00 PM to 2:00 AM.

CARRIED

30-2009

OLECH/KOZAK

That the issuance of a Community Event Liquor Permit to the Ituna Curling Club be approved for the Hog Wild Bonspiel to take place in the Ituna Arena, in Ituna, Saskatchewan, on:

- Monday, March 23, 2009, from 2:00 PM to 2:00 AM
- Tuesday, March 24, 2009, from 2:00 PM to 2:00 AM
- Wednesday, March 25, 2009, from 2:00 PM to 2:00 AM
- Thursday, March 26, 2009, from 2:00 PM to 2:00 AM
- Friday, March 27, 2009, from 2:00 PM to 2:00 AM and
- Saturday, March 28, 2009, from 2:00 PM to 2:00 AM.

CARRIED

Training:
31-2009

SKRIP/ROSS

That the following employees be authorized to attend the following training courses, that registration fees as set out below be paid by the municipality and that the employees be reimbursed for travel in accordance with town policy on travel reimbursement:

- Administrator Assessment Revaluation Workshop to be held in Kelvington
On January 23, 2009 Registration fee: \$60.00
- Administrator Human Resources in the Workplace to be held in Carlyle
On February 19, 2009 Registration fee: \$89.25
- Town Foreman Lift Station Operation & Maintenance to be held in Saskatoon
On April 29, 2009 Registration fee: \$131.25
- Maintenance Man Lagoon Operation Workshop to be held in Langenburg
On April 23, 2009 Registration fee: \$94.50; and

That the Board of Revision members and Secretary be authorized to attend the Board of Revision Workshop to be held in Elfros, Saskatchewan, on March 25, 2009, that registration fees in the amount of \$240.00 be paid by the municipality and that the Board of Revision members be reimbursed for travel in accordance with town policy on travel reimbursement.

CARRIED

Other:
32-2009

SKRIP/BEREZIUK

That regular meeting of Council set for January 27, 2009, be hereby cancelled and that a meeting of the Committee of the whole Council be set for January 27, 2009, at 7:00 PM.

CARRIED

ADJOURNMENT:

33-2009

BEREZIUK

That we do now adjourn. (10:30 PM)

CARRIED

Mayor

Administrator