

**MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA  
HELD ON WEDNESDAY, JULY 29, 2009,  
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

PRESENT: Mayor Glenn Leontowich, Aldermen Glen Kozak, Diane Olech, Jack Skrip,  
Bill Bereziuk and Robert Ross

Administrator Diana Lee

***CALL TO ORDER:***

A quorum being present, Mayor Leontowich called the meeting to order at 7:28 PM.

209-2009 ROSS/BEREZIUK  
That Agenda be approved as presented.

CARRIED

***MINUTES:***

210-2009 OLECH/SKRIP  
That minutes of regular meeting of Council held on June 23, 2009, be approved as circulated.

CARRIED

***BUSINESS ARISING FROM MINUTES:***

211-2009 OLECH/BEREZIUK  
That Darcy and Brenda Choat be advised that Council is willing to approve a moving permit to move their house from Lestock into the town of Ituna.

CARRIED

212-2009 ROSS/KOZAK  
That resolution number 156-2009, being a resolution to hire Dylan Renkas for the summer student position, be hereby rescinded.

CARRIED

213-2009 ROSS/KOZAK  
That decision be ratified to hire Joe Kaczmar for the summer student position for public works from June 29 to August 29, 2009, at minimum wage.

CARRIED

***DELEGATION:***

*David Elash, Interim Acting Fire Chief, attended Council meeting to request permission for the Deputy Fire Chief and the Emergency Measures Co-ordinator to attend the Hazmat Symposium to be held in Saskatoon.*

*Hazmat Symposium:*

214-2009 BEREZIUK/KOZAK  
That Deputy Fire Chief John Sopel and Emergency Measures Co-ordinator Corinne Sopel be registered to attend the Hazmat Symposium to be held in Saskatoon on October 7 to 9, 2009, that registration fees in the amount of \$399.00 each be paid by the municipality and that travel expenses incurred by them be re-imbursed in accordance with town policy on travel reimbursement.

CARRIED

***CORRESPONDENCE:***

*Offer to Purchase Lot 3, Block 53, Plan 63R45327:*

215-2009 KOZAK/SKRIP  
That Offer to Purchase Lot 3, Block 53, Plan 63R45327 in the amount of \$53.00 from Joaquin and Marcella Marroquin be hereby accepted and that Administrator be authorized to prepare Memorandum of Agreement and Transfer of Title transferring the subject lands to them upon receipt of sale proceeds, on condition that the purchasers be responsible for all transfer of title costs.

CARRIED

216-2009 SKRIP/OLECH  
That the following correspondence, having been read, be filed:

- SGI Canada	- Vandalism at Millineum Park
- I Doucette	- 2009 Taxes
- Sask Assessment Management Agency	- Results of voting

- Canadian Union of Postal Workers - Canada Post Corp Strategic Review
  - Epec Consulting (Sask) Ltd. - Engineering Services
  - Building Canada Fund - Waterline Replacement Grant Application
  - Building Canada Fund - Upgrade Water Supply Grant Application.
- CARRIED

**FINANCIAL REPORTS:**

217-2009 KOZAK/BEREZIUK

That June Bank Reconciliation and Statement of Financial Activities be accepted and filed as circulated.

CARRIED

**ACCOUNTS:**

218-2009 BEREZIUK/SKRIP

That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:

General Cheques #12533 to #12597 in the amount of \$61,957.81;  
Utility Preauthorized Cheques #74 to #76 in the amount of \$4,610.93;  
Payroll Cheques #255 to #276 in the amount of \$13,388.30; and  
General Cheques #12598 to 12622 in the amount of \$28,813.80.

CARRIED

**STAFF REPORTS:**

*Administrator's Report:*

*Lot 15, Block 5, Plan AH3660:*

219-2009 OLECH/KOZAK

That owner of Lot 15, Block 5, Plan AH3660, be advised that the municipality is willing to accept transfer of the subject lands for non-payment of taxes in lieu of tax enforcement proceedings on condition that the owner remove the metal roof and remove any contents she wishes to retain from the building by September 30, 2009, but that windows and doors may not be removed.

CARRIED

220-2009 ROSS/BEREZIUK

That administrator's written report be accepted for information purposes and filed.

CARRIED

**OLD BUSINESS:**

*Safety Policy:*

221-2009 SKRIP/ROSS

That Safety Policy as appended hereto be approved in its entirety.

CARRIED

**NEW BUSINESS:**

*Returning Officer:*

222-2009 ROSS/SKRIP

That Administrator be appointed Returning Officer for the 2009 municipal election.

CARRIED

*Associated Engineering Agreement:*

223-2009 OLECH/SKRIP

That the municipality enter into an Agreement with Associated Engineering, copy of which agreement is annexed hereto, and that the Mayor and Administrator be authorized to execute the agreement for the purpose stated therein.

CARRIED

*Connect Energy:*

224-2009 KOZAK/ROSS

That Administrator be authorized to execute documentation to consent to Assignment of service to Connect Energy under the Natural Gas Supply Agreement for Administration Centre located at #8 – 1<sup>st</sup> Avenue NE in lieu of 307 Main Street North.

CARRIED

*Local Government Election Workshop:*

225-2009 BEREZIUK/OLECH  
That Administrator be authorized to attend Local Government Election Workshop to be held in Wynyard, Saskatchewan, on September 3, 2009, that registration fee in the amount of \$63.00 be paid by the municipality and that travel expenses incurred by her be re-imbursed in accordance with town policy on travel reimbursement.

CARRIED

*Financial Statement Preparation Workshop:*

226-2009 SKRIP/OLECH  
That Administrator be authorized to attend Financial Statement Preparation Workshop to be held in Yorkton, Saskatchewan, on October 15, 2009, that registration fee in the amount of \$30.00 be paid by the municipality and that travel expenses incurred by her be re-imbursed in accordance with town policy on travel reimbursement.

CARRIED

*2009 Property Tax Abatements:*

227-2009 ROSS/BEREZIUK  
That property taxes be abated as set out on Schedule of 2009 Property Tax Abatements, copy of which is attached hereto and forms part of these minutes, for the reasons as noted on the attached schedule.

CARRIED

*Alderman Ross declared a pecuniary interest in the next agenda item, vacated his chair and left Council Chambers.(9:50 PM)*

228-2009 OLECH/BEREZIUK  
That property taxes be abated as follows on the following properties for the following reasons:

<i>Property Description</i>	<i>Abatement</i>	<i>Reason</i>
<i>Lot 2, Block 28, Plan AZ6448</i>	\$413.65	Very poor lot, town unable to provide any services
<i>Lots 1 &amp; 2, Block 52, Plan 62R45327</i>	\$248.00	Undeveloped lots
<i>Parcel E, Plan 73R21786</i>	\$828.80	Municipal building on property prevents owner from developing the property.

CARRIED

*List of Lands in Arrears:*

229-2009 ROSS/OLECH  
That properties with tax arrears under \$100.00 be removed from the List of Land in Arrears.

CARRIED

*Lots 15 & 16, Block 7, Plan AF1276:*

230-2009 KOZAK/ROSS  
That Administrator be authorized to take title to Lots 15 & 16, Block 7, Plan AF1276 pursuant to *The Tax Enforcement Act* for non-payment of property tax arrears.

CARRIED

*Tax Enforcement Proceedings:*

231-2009 SKRIP/BEREZIUK  
That Administrator be authorized to commence tax enforcement proceedings on the following properties:  
Lot 17, Block 7, Plan AF1276  
Lot 15, Block 5, Plan AF3660.

CARRIED

*Moving Permit:*

232-2009 OLECH/ROSS  
That decision be ratified to issue moving permit to move shed from Lot 24, Block 53, Plan 86R00289 to Lots 3 & 4, Block 8, Plan AF1276 in accordance with Application for Moving Permit submitted.

CARRIED

*Demolition Permit:*

233-2009 ROSS/KOZAK  
That Application to demolish a building on Lot 46, Block 32, Plan 101264813 be hereby approved as submitted and that Demolition Permit be issued.

CARRIED

*Building Permit:*

234-2009 OLECH/KOZAK  
That Application for a Building Permit to construct a deck on Lots 4 to 6, Block 22, Plan Y6120 be hereby approved as submitted and that Building Permit be issued.

CARRIED

*Lot 7, Block B, Plan FW641:*

235-2009 KOZAK/BEREZIUUK  
WHEREAS the Municipality had entered into an agreement with Kelly and Tammy Bulych to sell property to them on condition that they shall, within twelve months from the date of the acceptance of the Offer to Purchase, erect on the lands a building or buildings which comply with the building requirements and zoning regulations of the Town;  
And, whereas Kelly and Tammy Bulych have failed to fulfill conditions of the Offer to Purchase; THEREFORE, BE IT RESOLVED that Notice to Terminate agreement be served upon Kelly and Tammy Bulych.

CARRIED

*Request Vacation:*

236-2009 ROSS/SKRIP  
That Administrator's request for vacation from August 4 to 7, 2009, be hereby approved.

CARRIED

**OTHER:**

*August Meeting Date:*

237-2009 ROSS/KOZAK  
That August meeting of Council be set for August 18, 2009, at the Administration Centre at 7:30 PM.

CARRIED

**ADJOURNMENT:**

238-2009 BEREZIUK  
That we do now adjourn. (10:09 PM)

CARRIED

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Mayor

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Administrator