

MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, NOVEMBER 18, 2008,
IN THE MUNICIPAL OFFICE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor Glenn W. Leontowich, Aldermen Bill Bereziuk , Glen Kozak, Diane Olech,
Robert Ross and Jack Skrip,

Administrator Diana Lee

ABSENT: Alderman Lawrence Korchinski

CALL TO ORDER:

A quorum being present, Mayor Leontowich called the meeting to order at 7:00 PM.

461-2008 ROSS/OLECH
That Agenda be approved as presented.

CARRIED

MINUTES:

462-2008 OLECH/BEREZIUK
That minutes of regular meeting of Council held on October 21, 2008, be approved as
presented.

CARRIED

Alderman Jack Skrip arrived at 7:02 PM.

TIRE TENDERS:

464-2008 SKRIP/OLECH
Whereas the request for tender requested tenders for four tires instead of two tires;
Therefore, be it resolved that invitational requests for tenders be again sent to Kal Tire, Northend
Service and Ituna Co-op to provide two tires for the transit van.

CARRIED

Alderman Kozak arrived at 7:15 PM.

DELEGATION:

Mervin Stephenson attended Council meeting to discuss True Value Store and a Feedlot/Slaughter Plant.

NUISANCE PROPERTY:

465-2008 ROSS/KOZAK
That, upon expiration of the date upon which properties were to be cleaned up and, in the event
that the owners have not complied with town order, letter be sent to both Carmen Bonneau and
Vic Cariou advising them that the Town shall clean their properties as soon as weather permits
and shall bill them for same.

CARRIED UNANIMOUSLY

CORRESPONDENCE:

Ituna Regional Library Board:

466-2008 SKRIP/BEREZIUK
That we accept Lynn Sametz's resignation from the Ituna Regional Library Board, and that Pat
Garchinski be appointed to the Ituna Regional Library Board for the balance of 2008.

CARRIED UNANIMOUSLY

Dust Suppressant:

467-2008 OLECH/BEREZIUK
That offer in the amount of \$1,026.00 be made to the Ituna School to purchase one tote of Dust
Free Chemical.

CARRIED UNANIMOUSLY

Commercial Building:

468-2008 KOZAK/SKRIP
That permission be granted to John Machuik to build a 35" by 40" steel "A" shaped ionized metal
building on commercial property and that completed application for a building permit be
submitted to Council for final approval prior to commencement of construction.

CARRIED UNANIMOUSLY

Local Government Meeting:

469-2008 ROSS/OLECH

That Mayor Leontowich and another available member of Council be authorized to attend a Local Government Meeting to be held in the Town of Wynyard on Monday, November 24, 2008, that we pay registration fee in the amount of \$12.00 and that Mayor Leontowich be re-imbursed for travel expenses incurred as a result thereof in accordance with town policy on travel reimbursement.

CARRIED UNANIMOUSLY

Lots 17 to 19, Block 12, Plan AF1276:

470-2008 ROSS/SKRIP

That Russel Metals be advised that the municipality shall provide funds to them in the amount of \$270.71 for withdrawal of Writ of Execution from Lot 18 and that funds required to withdraw Writ of Execution from Lots 17 and 19, in Block 12, Plan AF1276 in order that the municipality may obtain title to the subject lands through tax enforcement proceedings free of the Writ of Execution encumbrance.

CARRIED UNANIMOUSLY

471-2008 ROSS/KOZAK

That Art Zaporozan be hired to fill the casual relief transit van operator position at \$8.60 per hour on condition that he provide the town with a clear driving abstract and a criminal record check.

CARRIED UNANIMOUSLY

472-2008 BEREZIUK/SKRIP

That the following correspondence, having been read, be filed:

Ministry of Highways & Infrastructure	-	Reconstruction of Intersection
Pat Lewko	-	Walking Trail
Town of Wynyard	-	SUMA Local Government Meeting
Centaur Products	-	Sign
Crown Shred & Recycling Inc.	-	Paper prices
Nacora	-	Aviation Insurance
Sask Regional Parks Association	-	Highway Signage
Veronica Hilliar	-	Permanent Part Time Transit Operator.

CARRIED

BANK RECONCILIATION AND FINANCIAL STATEMENT:

473-2008 SKRIP/OLECH

That October Bank Reconciliation and Statement of Activities be accepted and filed.

CARRIED UNANIMOUSLY

ACCOUNTS:

474-2008 ROSS/BEREZIUK

That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:

General Cheques #12111 to #12144 in the amount of \$104,142.88, excepting
Cheque #12115 in the amount of \$12,319.13, said payable to be tabled to the
next meeting when all members of Council are present;
Utility Cheques #40 to #44, in the amount of \$4,164.96; and
Payroll Cheques #112 to #114 in the amount of \$1,600.00.

CARRIED UNANIMOUSLY

Sarcan Building:

475-2008

That 10% of total construction contract owing to the Ituna Co-operative Association Ltd. be withheld in accordance with *The Builder's Lien Act*, that said funds be withheld pending remediation of all contract construction deficiencies, and that payment be made to the Ituna Co-operative Association in the amount of \$38,512.38, plus applicable taxes, less credit to be received for two windows that were not installed pursuant to the original agreement.

CARRIED

Extreme Weather Outerwear:

476-2008 SKRIP/OLECH

That payments in an amount representing one-half of the cost of extreme weather outerwear be made to the following in the following amounts:

Town Foreman Wenc	\$178.74; and
Maintenance Man Stangier	\$148.48.

CARRIED

STAFF REPORTS:

477-2008 ROSS/BEREZIUK

That, for this one year only because of the unprecedented workload, that full time employees' vacation pay be paid at yearend so that only 5 days of vacation are carried forward to 2008 in compliance with town policy with respect to vacation carry forward.

CARRIED UNANIMOUSLY

478-2008 OLECH/SKRIP

That Administrator's written report be accepted as presented and filed for information purposes.

CARRIED

COUNCIL REPORTS:

479-2008 ROSS/SKRIP

That Office Assistant's hours of work be increased by eight hours per week as the Administrator sees fit to clear up backlog of work and prepare for move to new office facility.

CARRIED UNANIMOUSLY

OLD BUSINESS:

Tri-Way Fertilizer Restoration Deposit:

480-2008 SKRIP/KOZAK

That the motion with respect to refund of restoration deposit to Tri-Way Fertilizer Ltd., being Resolution No. 457-2008, be taken from the table.

CARRIED UNANIMOUSLY

481-2008 SKRIP/OLECH

That restoration deposit in the amount of \$5,000.00 be refunded to Tri-Way Fertilizer Ltd.

CARRIED UNANIMOUSLY

ADJOURNMENT:

482-2008 BEREZIUK

That we do now adjourn. (10:47 PM)

CARRIED

Mayor

Administrator