

MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, SEPTEMBER 1, 2009,
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor Glenn Leontowich, Aldermen Glen Kozak, Diane Olech, Jack Skrip,
Bill Bereziuk and Robert Ross

Administrator Diana Lee

CALL TO ORDER:

A quorum being present, Mayor Leontowich called the meeting to order at 7:30 PM.

259-2009 ROSS/BEREZIUK
That Agenda be approved as presented.

CARRIED

MINUTES:

260-2009 KOZAK/OLECH
That minutes of regular meeting of Council held on August 18, 2009, be approved as circulated.

CARRIED

CORRESPONDENCE:

Maternity Leave:

261-2009 OLECH/SKRIP
That Economic Development Officer Romanson's request for maternity leave commencing September 1, 2009, to September 1, 2010, be hereby approved.

CARRIED

Ituna Swimming Pool:

262-2009 ROSS/OLECH
That contract for installation of solar panels at the Ituna Swimming Pool be awarded to Kelln Consulting Ltd., of Lumsden, Saskatchewan, and that funds in the amount of \$5,000.00 be forwarded to Saskatchewan Urban Municipalities Association as a deposit for the qualifying discount for the solar panels.

CARRIED

Ituna Administration Centre Stucco:

263-2009 KOZAK/SKRIP
That Pattison MGM be advised that knocked-down trowelled-on finish stucco be applied to the exterior of the Administration Centre.

CARRIED

Office Assistant/Economic Development Term Position:

264-2009 BEREZIUK/ROSS
That Geraldine Kreway be hired for the term Economic Development Officer position at \$10.75 per hour, with a three month probationary period, and that Laura Berezny be hired for the casual office assistant position at \$10.25 per hour, with a three month probationary period, and, further, that wages be reviewed upon completion of the probationary periods.

CARRIED

Alderman Skrip declared a pecuniary interest in the following agenda item, vacated his seat and left Council Chambers. (8:04 PM)

Offer to Purchase Lot 1, Block 5, Plan AH3660:

265-2009 ROSS/KOZAK
That offer to purchase Lot 1, Block 5, Plan AH3660 in the amount of \$1,000.00 be accepted on the following terms and conditions:

- a) that a commercial building be constructed on the subject lands within two years from the date of acceptance of this offer;
- b) the purchaser shall make application for a building permit well in advance of construction of the building;
- c) that the purchaser shall pay the purchase price to the municipality to be held in escrow until transfer of title is registered;
- d) that transfer of title shall not be registered until construction of a commercial building has commenced; and

- e) that the purchaser shall be responsible for her legal fees and disbursements, including land titles transfer registration costs.

CARRIED

Alderman Skrip returned to council chambers at 8:10 PM and assumed his seat.

Deer Park Villa Board:

266-2009 OLECH/BEREZIUK

That Alderman Robert Ross be appointed to the Deer Park Villa Board and that Glen Kozak be appointed as an alternate member of the Deer Park Villa Board.

CARRIED

267-2009 KOZAK/ROSS

That the following correspondence, having been read, be filed:

- | | | | |
|---|-----------------|---|---|
| - | Angela Romanson | - | Request for Leave |
| - | Don Kreway | - | Swimming Pool Solar Heating System |
| - | Ward Peters | - | Administration Centre Stucco |
| - | Geri Kreway | - | Proposal for Employment |
| - | Theresa Zolner | - | Offer to Purchase Lot 1, Block 5, Plan AH3660 |
| - | Deer Park Villa | - | Appointment to the Board |

CARRIED

ACCOUNTS:

268-2009 SKRIP/OLECH

That accounts as set out in Lists of Account for Approval, attached hereto and forming part of these minutes, be approved for payment, as follows:

General Cheques #12654 to #12673 in the amount of \$4,240.67;

Payroll Cheques #299 to #309 in the amount of \$7,020.51;

Ituna Economic Development Committee cheque #12674 in the amount of \$2,000.00.

CARRIED

STAFF REPORTS:

Transit Van:

269-2009 ROSS/BEREZIUK

That transit van accounting be completed by the office staff and that authorization be granted to work sufficient hours to complete transit accounting.

CARRIED

Office Staff:

270-2009 ROSS/SKRIP

That, due to the excessive workload to be completed prior to winter with respect to completely emptying the old town office and in preparing the listing of tangible capital assets for Associated Engineering, authorization be hereby given for the office assistant to be employed full time for the month of September.

CARRIED

Tax Enforcement Costs:

271-2009 KOZAK/SKRIP

That funds in the amount of \$700.00 be forwarded to Land Registry for registrations required pursuant to *The Tax Enforcement Act*.

CARRIED

272-2009 SKRIP/OLECH

That Administrator's written report be filed for information purposes.

CARRIED

OLD BUSINESS:

Street Sweeper:

273-2009 OLECH/BEREZIUK

That 2001 Elgin Pelican Street Sweeper be purchased from Ladimer Kowalchuk in January of 2010 for \$40,600.00, conditional on his providing two new brooms and a 50%/50% shared warranty with the municipality to December 31, 2010.

CARRIED

NEW BUSINESS:

Building Permit:

274-2009 KOZAK/BEREZIUK
That Application for a Building Permit to construct a deck and fence on Lot D,Block 44, Plan 70R07263 be hereby approved as submitted and that Building Permit be issued.
CARRIED

Vacation Request:

275-2009 OLECH/SKRIP
That Administrator's request for vacation from September 28 to October 2, 2009, be hereby approved.
CARRIED

BYLAWS:

Bylaw No. 6-2009 General Penalty Bylaw:

276-2009 SKRIP/KOZAK
That Bylaw No. 6-2009, being a bylaw to establish penalties for contravention of bylaws, be introduced and read a first time.
CARRIED

277-2009 ROSS/OLECH
That Bylaw No. 6-2009 be now read a second time.
CARRIED

278-2009 SKRIP/BEREZIUK
That Bylaw No. 6-2009 be given three readings at this meeting.
CARRIED UNANIMOUSLY

279-2009 KOZAK/OLECH
That Bylaw No. 6-2009 be read a third time and adopted.
CARRIED

ADJOURNMENT:

280-2009 BEREZIUK
That we do now adjourn. (10:12 PM).
CARRIED

Mayor

Administrator